

**FIRST NOTICE OF DATE OF ANNUAL MEETING
AND BOARD ELECTION OF THE
SANDARAC ASSOCIATION, INC.
AND PROCEDURE FOR QUALIFYING FOR BOARD**

TO ALL MEMBERS:

On **Saturday, February 27, 2021, at 10:00 AM, in Sandarac I Condominium Social Room, 6670 Estero Boulevard, Fort Myers Beach, Florida 33931**, the Annual Meeting of the Association will be held for the purpose of electing directors, and such other business as may lawfully be conducted. Subsequent to this "FIRST NOTICE" you will receive a "SECOND NOTICE OF ANNUAL MEETING" that will specify the agenda and advise of other important information concerning the Annual Meeting.

The purpose of this Notice is to advise you of the date, time and place of the Annual Meeting and Election and to inform you of the process for qualifying for the Board.

QUALIFYING FOR THE BOARD

On or before Monday, January 18, 2021 you must give written notice, either by mail or in person, to the Association of your intent to run for the Board, addressed to the Association's mailing address: 6666 Estero Boulevard, Fort Myers Beach, Florida 33931. The enclosed "Notice of Intent to be a Candidate for the Board" may be used for that purpose.

You may submit an Information Sheet, on only 1 side of a page no larger than 8-1/2 inches by 11 inches, containing your qualifications and/or platform for office. This information sheet must be submitted to the Association **on or before Saturday, January 23, 2021**.

The ballots and timely submitted Information Sheets will be mailed to voting members, with the Second Notice of the Annual Meeting, not less **than fourteen (14) days** prior to the date of the Annual Meeting.

VOTING CERTIFICATE

A voting certificate is being provided to determine who the voting member will be for your unit, if your unit is owned by more than one person or a legal entity. **FORGERY OF A VOTING CERTIFICATE USED IN AN ELECTION IS A CRIME PUNISHABLE AS A THIRD DEGREE FELONY**. Please note the following information about VOTING CERTIFICATES:

- 1) A **voting certificate** is for the purpose of establishing who is authorized to vote for a unit **owned by more than one person** (even if married couples) **or a legal entity**. A voting certificate is not needed if the unit is owned by only one person.
- 2) A **voting certificate** is **not a proxy** and cannot be used as such. Only an owner or an appropriate officer, director or other official of the legal entity can be named on a voting certificate, **not a third party**.
- 3) A **voting certificate** must be signed by **all** of the owners of the unit or an appropriate officer, director or other official of the legal entity.
- 4) A **voting certificate** is enclosed with this notice for your use, if needed.
- 5) The person designated in the voting certificate will receive the Second Notice pertaining to the election of directors and be authorized to cast the ballot for the election.

Dated: 12/01/2020

BY ORDER OF THE BOARD OF DIRECTORS